

**RAJYA SABHA SECRETARIAT
(TRAINING CELL)**

**Parliament House Annexe
New Delhi**

NO.RS.18(1)/2018-Trg.

4th December, 2018

CIRCULAR

Subject: Training Programme on Financial Management for Officers/Officials of Lok Sabha, Rajya Sabha and State Legislature Secretariats organized by BPST, Lok Sabha Secretariat scheduled from 17 to 21 December, 2018

The Bureau of Parliamentary Studies and Training (BPST), Lok Sabha Secretariat is conducting a training programme on Financial Management from 17 to 21 December, 2018 and nominations have been sought from this Secretariat also.

2. Accordingly, all officials of the level of Assistant Executive/Protocol/Legislative/Committee Officer to the level of Under Secretary, who are interested in attending the aforesaid Programme, may submit their willingness, duly approved by the Divisional Head concerned to the Training Cell latest by 7th December, 2018.

3. It may be mentioned that for consideration of the nominations, the guidelines for Domestic Training will apply. Besides, any officer who has already attended the Programme earlier, is not eligible.



(ARUN BAKSHI)

UNDER SECRETARY

To

**All Officers/Sections/PSs /PAs of Rajya Sabha Secretariat
and Pay & Accounts Office, Rajya Sabha**