

OFFICE OF THE SECRETARY GENERAL

RAJYA SABHA


PARLIAMENT HOUSE
NEW DELHI

No.RS/SG/2018/02

October 10, 2018

OFFICE ORDER

1. I shall be leaving for Geneva (Switzerland) on Thursday, the 11th October, 2018 to attend the Conference of Association of Secretaries-General of Parliament (ASGP) and the 139th Assembly of the Inter-Parliamentary Union (IPU) to be held in Geneva (Switzerland) and shall return Delhi on Sunday, the 21st October, 2018.
2. During my absence, Shri P.P.K. Ramacharyulu, Secretary and in his absence Shri Mukul Pande, Additional Secretary, will look after my current and day-to-day duties. He will also attend to all matters of urgent and immediate nature of the Office of Secretary-General and would bring it to my notice on my return.
3. Let a copy of the order be circulated to all concerned and a copy kept on the Guard File.


(Desh Deepak Verma)
Secretary-General

Copy for information to:-

1. PS to Hon'ble Chairman
2. OSD to Hon'ble Chairman, Rajya Sabha
3. Sh. P.P.K. Ramacharyulu, Secretary
4. Secretary to Hon'ble Deputy Chairman, Rajya Sabha
5. Sh. Mukul Pande, Additional Secretary
6. All ASs & JSs.