

PARLIAMENT OF INDIA
RAJYA SABHA SECRETARIAT

**221, PARLIAMENT HOUSE ANNEXE
NEW DELHI-110001**

RS/3/1/2018-Estt.(G)

Dated the 15th May, 2018

CIRCULAR
(No. 12/2018)

Subject: Adoption of Government of India Order on “leaving Head Quarters/Station and availing LTC during Child Care Leave”- reg.

Department of Personnel & Trainings’ Office Memorandum No. 13018/6/2013-Estt(L) dated 03.04.2018, on the subject cited above stands adopted in this Secretariat and a copy of the same is forwarded to all Officers/Sections and Pay & Accounts Office, Rajya Sabha for information and necessary action, if any.

Sd/-
(T. KENNEDY JESUDOSSAN)
UNDER SECRETARY

To

- 1) Pay and Accounts Office, Rajya Sabha.**
- 2) Estt.(A/cs) & Budget Section.**
- 3) All Officers/Sections/PSs/PAs to Officers (through Intranet only).**

No. 13018/6/2013-Estt(L)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel & Training

Old JNU Campus, New Delhi 110 067
Dated: 3rd April, 2018

OFFICE MEMORANDUM

Subject: Child Care Leave (CCL) – Clarification Reg.

The undersigned is directed to refer to DoPT's O.M. No. 21011/08/2013- Estt.(AL), dated 25.03.2013 and to say that references have been received with regard to leaving Head Quarters/Station while on CCL and availing LTC during CCL.

2. In this regard, it is has now been decided that:

- (i) An employee on CCL may be permitted to leave headquarters with the prior approval of appropriate competent authority.
- (ii) LTC may be availed while an employee is on CCL.
- (iii) An employee on CCL may proceed on foreign travel provided clearances from appropriate competent authorities are taken in advance.

3. Hindi version will follow.



(Sandeep Saxena)

Under Secretary to the Government of India

To
All the Ministries/Departments of the Government of India
(As per standard list)

NIC, DoPT - 1204/teaching on the subject.