

**RAJYA SABHA SECRETARIAT**  
**ESTABLISHMENT (G) SECTION**

**PARLIAMENT HOUSE ANNEXE**  
**NEW DELHI-110001**

**RS/6/1/17-Estt.(G)**

**Dated the 9<sup>th</sup> April, 2018**

**CIRCULAR**  
**(No. 8/2018)**

**Subject: Furnishing of Annual return of immovable property for the year 2017-regarding.**

Attention is invited to Circular of even number dated the 3<sup>rd</sup> January, 2018 on the subject cited above (copy enclosed) vide which all officers and members of staff holding posts in Group 'A' and Group 'B' (including co-terminus employees) were requested to furnish their annual return of immovable property for the year ending 31.12.2017 in the enclosed form to the Estt.(G) Section latest by 31<sup>st</sup> January, 2018. They were also informed that non-furnishing of the "Annual return of immovable property" will be considered, a violation of the Conduct Rules.

2. Further, the respective Branch in-charge of the Sections were requested to ensure that all the employees under their charge, submit the annual return of immovable property before the stipulated date, i.e. **31<sup>st</sup> January, 2018**.

3. Despite the said request, some officials of the Secretariat have not furnished the property return till date. A list of such officials who have not furnished the return is enclosed with this Circular as Annexure. They are once again requested to furnish their return within 10 days of issue of this circular, failing which non submission of return would be construed as violation of the Conduct Rules.

*S/d*  
**(T. KENNEDY JESUDOSSAN)**  
**UNDER SECRETARY**

**To**

**All Officers/Sections/PSs/PAs to officers and Pay & Accounts Officer,  
Rajya Sabha (through Intranet only).**

**List of employees who have not submitted Annual Property  
Return for the year-2017**

**LAFEA SERVICE**

Sl.No.	Name	Designation
1	Shri Mahesh Chandra Tiwari@	<b>Director</b>
2	Shri H. Wilson@	<b>Under Secretary</b>
3	Shri Rajender Kumar	<b>Executive Officer</b>
4	Shri P.P. Roumon@	<b>-do-</b>
5	Smt. Madhu Mangla	<b>-do-</b>
6	Shri Rakesh Kumar	<b>Assistant Executive Officer</b>
7	Shri Mahesh Baluni	<b>-do-</b>
8	Smt. Chinmayee Chakravarty	<b>-do-</b>
9	Shri Rattan Lal	<b>Senior Secretariat Assistant</b>
10	Smt. Jyoti*	<b>-do-</b>

@on deputation

\*on maternity leave

**PARLIAMENT SECURITY SERVICE**

Sl.No.	Name	Designation
1	Smt. Luxmi Basnal	Deputy Director (S)
2	Shri Pankaj Saroha	Security Officer
3	Shri Krishan Pal Singh	Security Assistant Grade-I
4	Shri Ram Chander	Security Assistant Grade-I (Technical)

## TENURE

### LAFEA SERVICE

Sl.No.	Name	Designation
1	Shri V. Mahesh	Senior Secretariat Assistant (co-terminus)
2	Smt. Molly Yohannan	-do-

### PRIVATE SECRETARY & STENOGRAPHY SERVICE

Sl.No.	Name	Designation
1	Shri Amrendra Kumar	Senior Private Secretary (co-terminus)
2	Shri Anil Kumar	Additional Director (PSSS) and presently Private Secretary to Former Hon'ble Chairman, Rajya Sabha
3	Shri Anjani Kumar Jha	Senior Private Secretary (co-terminus)
4	Shri Arjun Chandrashekhar	Senior Private Secretary (co-terminus)
5	Shri Bashir Aarif	Senior Private Secretary (co-terminus)
6	Shri Deepak Babu	Senior Private Secretary (co-terminus)
7	Shri Eapien Kurien	Personal Assistant (co-terminus)
8	Shri K. Sethumadhavan	Assistant Private Secretary (co-terminus)
9	Shri Naresh Kumar	Senior Private Secretary (co-terminus)
10	Shri P.V. Ashok	Assistant Private Secretary (co-terminus)
11	Shri Prem Kumar	Personal Assistant (co-terminus)
12	Shri Prem Singh Rawat	Private Secretary (co-terminus)
13	Shri Shiv Nath Mishra	Senior Private Secretary (co-terminus)
14	Shri Tripuraneni Satya Kishore	Personal Assistant (co-terminus)
15	Shri Gautam Kapur	Senior Private Secretary (co-terminus)
16	Shri Shanti Lal	Private Secretary (co-terminus)
17	Shri Joby Antony	Personal Assistant (co-terminus)
18	Shri KPS Yadav	Senior Private Secretary (co-terminus)
19	Ms. Wuppala Nagamani	Private Secretary (co-terminus)
20	Shri Lakshmi Narayana	Personal Assistant (co-terminus)
21	Shri Shane Mark Baptiste	Senior Private Secretary (co-terminus)
22	Shri Amitabh Ranjan	Senior Private Secretary (co-terminus)

**RAJYA SABHA TELEVISION**

Sl.No.	Name	Designation
1	Shri Manoj Kumar Tripathy	Channel Assistant (Fin.&Acc.)
2	Shri Gyanendra Kumar	-do-
3	Shri Anil Kumar Bansal	-do-
4	Shri Ajay Kumar Tiwari	Channel Assistant (Admn.)
5	Shri Sandeep Rattan	-do-
6	Shri Rajinder Singh	-do-
7	Shri Vinod Kumar-I	-do-
8	Shri Hari Om Sharma	-do-
9	Shri Vinod Kumar-II	-do-
10	Shri Rajender Kumar Guleria	-do-